State of Louisiana-**Draft sent to Parish Finance 5-25-16** May 23, 2016

Parish of Lafourche Thibodaux, Louisiana

The scheduled Public Hearing for the Lafourche Parish Public Library’s 2016 Amended and 2017 Budget began at 5:30p.m. Ms. Smith, President of the Library Board of Control, opened the Public Hearing. She asked three (3) times if anyone present would like to speak on the 2016 Amended and 2017 Budgets. No one from the audience had any input. Ms. Smith closed the Public Hearing at 5:32p.m.

Ms. Smith opened the Library Board of Control’s regularly scheduled meeting on Monday, May 23, 2016 at 5:32 p.m. with the following:

PRESENT: Bennie Smith

Angelique Torres

Harvey Clement

Selma Malcombe

Daniel Lorraine, Council Liaison

ABSENT: Judy Bazare

Suzanne Troxclair

Lonnie Granier

Also present were Mrs. Laura Sanders, Director, Mrs. Sherry Lucas, Finance Manager, Mrs. Dana Clement, Administrative Assistant, Paul Chiquet, Branch Administrator, and Mr. Jimmy Cantrelle, Lafourche Parish President.

The Pledge of Allegiance was led by Mrs. Malcombe.

A motion was made by Mr. Clement, seconded by Mrs. Malcombe, to deviate from the agenda and move to Unfinished Business Item #1. Motion passed.

Unfinished Business:

1. Discussion and approval of Mobile Technology Library Vehicle:

Mr. Chiquet gave a detailed presentation on the Mobile Technology Library Vehicle. The vehicle will have laptops, iPads, internet services, printers, scanners, and other electronic resources. The vehicle will bring much-needed services to the areas of the Lafourche Community with limited library access. The vehicle will cost approximately $58,000, which is already allocated to the 2016 vehicles line item. After a lengthy discussion, a motion was made by Mr. Clement, seconded by Ms. Malcombe, to approve the Mobile Technology Library Vehicle with \*Option 1 with a contingency funds for purchase of Air Condition and Generator. The motion carried unanimously with a vote of 4-0.

A motion was made by Mr. Clement, seconded by Mrs. Torres to deviate back to the beginning of the agenda. Motion passed.

A motion to accept the amended minutes of the regular meeting of April 25, 2016 was made by Mr. Clement, seconded by Mrs. Torres, and carried unanimously.

A motion to accept the amended minutes of the Bylaws Committee meeting of April 25, 2016 was made by Mrs. Torres, seconded by Mrs. Malcombe, and carried unanimously.

Public wishing to address the Board: N/A

Finance Report:

Mrs. Lucas reported we ended April with approximately $12.8 million and our balance today is $12.5 million. Our expenses to date on the Thibodaux HVAC Project are now at $451,000, which puts the project at 85% paid out. With no other discussion, a motion was made by Mr. Clement, seconded by Mrs. Torres, to accept the Finance Report. The motion carried unanimously.

Director Report:

Mrs. Sanders reported managing the daily operations of the library system; graduated from Leadership Lafourche--this yearlong experience was truly fantastic. Summer Reading is right around the corner, and we have a full calendar of exciting events planned for our community. A motion was made by Mrs. Torres, seconded by Mr. Clement, to accept the Director’s Report. The motion carried unanimously.

Executive Session:

1. Strategic Planning- A motion was made by Mrs. Malcombe, seconded by Mrs. Torres, to go into Executive Session at 6:43pm and the motion passed unanimously. The room was cleared for the Board to discuss strategic planning. At 6:56 pm, a motion was made by Mrs. Torres, seconded by Mr. Clement, to close the Executive Session and return to the regular agenda. The motion carried unanimously.

New Business:

1. Approval of Director’s Evaluation Results:

A motion was made by Mrs. Torres, seconded by Mr. Clement, to accept the LPPL Director’s Evaluation results. The motion carried unanimously with a vote of 4-0.

1. Approval of the 2016 Amended Budget:

Mrs. Lucas explained how the budget followed closely on prior years’ actual numbers. We will purchase the Mobile Technology Vehicle this year with the funds already in the vehicle category and replace the two 2009 Dodge Caravans next year. A motion was made by Mrs. Torres, seconded by Mr. Clement, to approve the 2016 Amended Budget as presented. The motion carried unanimously with a vote of 4-0.

1. Approval of the 2017 Budget:

Mrs. Lucas again explained that 2017 revenues and expenditures are based on prior years’ actual numbers. We will be replacing our two 2009 Dodge Caravans due to age and increased maintenance costs. A motion was made by Mr. Clement, seconded by Mrs. Malcombe, to approve the 2017 Budget as proposed. The motion carried unanimously with a vote of 4-0.

With no further business to discuss, a motion for adjournment was made by Mr. Torres, seconded by Mrs. Malcombe, and carried unanimously. The Library Board of Control was adjourned at approximately 7:03pm.