

The Regular Meeting of the Library Board of Control was called to order on Monday, January 24, 2011 at 5:00pm with the following:

PRESENT: James Cantrelle  
Lynette Fossum  
Harvey Clement  
Eva Shanklin  
Shane Hebert

ABSENT: Nicholas Cheramie  
Judy Babin-resigned  
Rodney Doucet

Also present was Ms. Susanna LeBouef, Director.

The Pledge of Allegiance was led by Ms. Shanklin.

A motion to accept the agenda was made by Ms. Shanklin, seconded by Ms. Fossum and carried unanimously.

A motion to accept the minutes of the November 22, 2010, Regular Meeting was made by Ms. Fossum, seconded by Mr. Clement and carried unanimously.

**Public wishing to address the Board:** None

**Finance Report:**

Ms. Guidry was absent.

**Ms. LeBouef presented her Director's Report as follows:**

- Library Statistics: Statistics for the month of November and December
- Headquarters: met with Andy Positery with Duplantis Design in December to establish the scope of the project for the Thibodaux Library; held Parish Wide Staff meeting at South Lafourche on Monday, December 6; attended Chamber of Commerce Business Card Exchange on December 9; attended Thibodaux's Friends of the Library Christmas Event on December 13; attended LAMP meeting in Baton Rouge on December 15; held Administrative Meeting on Monday, January 10; attended E-Rate meeting on January 11; delivered and set-up Mr. Henry Cancienne's "LA 1" presentation that is being displayed until March at State Library; libraries closed for Martin Luther King, Jr. Day
- Technology: installed LS2PAC and iPhone apps.

- Staffing: hired Heather Gros for the Gheens branch, Kathleen Kilgen transferred to Golden Meadow and Jasmine Richard will be transferred to Lockport as reference associate.
- Press Releases: enclosed are articles sent to the newspapers informing the public on what is new with, and programs being presented through the library.
- Programs/Displays: all branches: closed for Martin Luther King, Jr. Holiday; Bayou Blue: Tween Zone “Smarty Pants”-January 13 @ 4:30pm; Choctaw: Storytime “Bedtime”-January 20 @ 5:00pm come in PJ’s; Golden Meadow: Storytime “Shapes”- January 26 @ 4:00pm; Larose: Senior Strikers-January 24 @ 10:00am; Lockport: “Movie Matinee”- January 26 @ 4:00pm; Raceland: Tween Karaoke- January 13 @ 4:30pm; South Lafourche: Line dancing- January 14 @ 10:00am; Thibodaux: Senior Wii- January 26 @ 1:00pm
- Personnel: Meagan Pitre (Bayou Blue) had a baby boy; Lisa Whitman (Youth Services) lost her father in December. Nassim Kashani (Lockport reference librarian) died January 6, 2011. Memorial service held Saturday, January 15 in New Orleans; Emily Serigne (Youth Services) lost her mother on January 22.
- Also an email was received from the State Library stating the FEMA’s list of eligible public facilities now includes libraries as one of its essential community services.

A motion was made by Mr. Clement, seconded by Mr. Hebert to accept the Director’s Report. The motion carried unanimously.

**New Business:**

**Item #1 Review and acceptance of the Louisiana Compliance Questionnaire:**

A motion was made by Ms. Fossum, seconded by Ms. Shanklin to accept the Louisiana Compliance Questionnaire prepared by Bourgeois & Bennett, LLC to move forward with the library’s audit. The motion carried unanimously.

**Item #2 Discussion and approval to request Parish Council to purchase the lot located at 409 Focus Street, Thibodaux:**

Ms. LeBouef recommended that the board ask the Parish Council to purchase the property for sale across from the Daily Comet parking lot, for use as an overflow parking for patrons once the Thibodaux library is open. A motion was made by Ms. Fossum, seconded by Ms. Shanklin to approve the request that the Parish Council looks into purchasing this property located in Thibodaux at 409 Focus Street for overflow parking which will be necessary for the Thibodaux Library once it’s viable with functions and activities. The motion carried unanimously.

With no further business to discuss, a motion for adjournment was made by Ms. Fossum, seconded by Ms. Shanklin and carried unanimously. The Library Board of Control was adjourned at approximately 6:00p.m.