

The Regular Meeting of the Library Board of Control was called to order on Monday, May 24, 2010 at 5:00 pm with the following:

PRESENT: James Cantrelle
Harvey Clement
Lynette Fossum
Eva Shanklin
Shane Hebert
Rodney Doucet

ABSENT: Judy Babin
Nicholas Cheramie

Also present were Ms. Susanna LeBouef, Director, Ms. Stacey Guidry, Finance Manager, Mr. Joel Doty, Finance Director for Lafourche Parish and, Mrs. Crystal Chiasson, Parish Administrator for Lafourche Parish.

The board said the Pledge of Allegiance in unison.

A motion to accept the agenda was made by Ms. Shanklin, seconded by Ms. Fossum. A request to strike item #3 on the agenda carried unanimously.

A motion to accept the minutes of the April 26, 2010, Regular Meeting was made by Mr. Hebert, seconded by Ms. Fossum and carried unanimously.

Public wishing to address the Board:

Dan Teffer with Bourgeois Bennette went over the 2009 Audit to the board reporting that no material weaknesses or/and no significant deficiencies during the year ending December 31, 2009.

Finance Report:

Stacey Guidry gave the Finance Report to the board reporting that we're on target for this time of year. All of our branches are gearing up for our Summer Reading Program so you will see an increase in expenditures because this is our busiest time of year. We are expecting a record number of attendees only because of the economics and for the reason that we offer these programs free to the public. With no other business, a motion was made by Ms. Fossum, seconded by Ms. Shanklin to accept the Finance Report. The motion was carried unanimously.

Ms. LeBouef presented her Director's Report as follows:

- Library Statistics: Statistics for the month of April
- Parish Council: all paperwork for employees and timesheets presented in a timely manner
- Headquarters: held Administrative Meeting in Lockport on May 10; South Lafourche branch is providing accommodations for oil disaster recovery; Attended Parish Council meetings; conducted job interview for Thibodaux Branch; met with the LaMoyne Design concerning Thibodaux building; met with Duplantis Design concerning Thibodaux Building; Finance

- Committee was to meet with Parish concerning Library funds for Jail on May 13-**CANCELLED**; met with Midwest representative on April 28, met with Mr. Dickerson concerning Lockport sign
- Technology: upgraded TLC
 - Staffing: hired Tangella Bergeron, Branch Assistant for Thibodaux Branch
 - Press Release: Enclosed are articles sent to the newspapers informing the public on what is new with, and programs being presented through, the Library
 - Programs/Displays: South Lafourche; Hosted Mother's Day tea party, Thibodaux; Young Adult Job Fair, Raceland and South Lafourche; Celebrate Cinco de Mayo, Larose; Host puppet show
 - Buildings: Lockport-Retainage released to BETCO; Parking lot painting TBA; met with the sign committee and they are in the final selection stage, I've committed the library to pay the electrical cost for the sign. Thibodaux-review of Budget; fence estimates. A motion by Ms. Fossum, seconded by Mr. Hebert to accept the Director's Report. The motion carried unanimously.

New Business:

Item #1 Discussion and approval of the 2009 Audit:

A motion was made by Ms. Fossum, seconded by Ms. Shanklin to accept the 2009 Audit, with Mr. Hebert voting nay. The motion carried unanimously.

Item #2 Discussion and approval of LaMoyne Design Associates, Inc, interior design contract:

No action was taken on this item.

Item #3 Discussion and approval of Duplantis Design Group, PC, engineering contract:

No action was taken on this item.

Item #4 Discussion and approval the conflict of interest & ethical obligations (annual review):

A motion was made by Ms. Fossum, seconded by Mr. Clement confirmed the conflict of interest & ethical obligations. The motion carried unanimously.

With no further business to discuss, a motion for adjournment was made by Ms. Fossum, seconded by Mr. Hebert and carried unanimously. The Library Board of Control was adjourned at approximately 6:30 p.m.