State of Louisiana May 25, 2017

Parish of Lafourche Lockport, Louisiana

The Public Hearing for Lafourche Parish Public Library’s 2017 Amended and 2018 Budget began at 5:32pm. Mr. Granier, President of the Library Board of Control, opened the Public Hearing. He asked three (3) times if anyone from the public would like to speak on the proposed budgets. No one from the audience had any input. Mr. Granier closed the Public Hearing at 5:34pm.

The Special Meeting of the Library Board of Control was called to order on Thursday, May 25, 2017 at 5:34pm with the following:

PRESENT: Lonnie Granier

Judy Bazare

Talisha Chiquet

Harvey Clement

Angelique Torres

Robert Rome

Daniel Lorraine, Council Liaison

ABSENT: Selma Malcombe

Also present were Mrs. Laura Sanders, Director, Mrs. Sherry Lucas, Finance Manager and Mrs. Dana Clement, Administrative Assistant.

The Pledge of Allegiance was led by Mrs. Torres.

A motion to accept the minutes of the April 24, 2017 Regular Meeting was made by Mr. Clement, seconded by Mrs. Bazare, and carried unanimously.

Public wishing to address the Board: N/A

Finance Report:

Mrs. Lucas reported we ended March with approximately $13.1 million and our fund balance today is $12.7 million. The Parish Gov’t issued a check for the amount of $27,960 to CNM for computer purchase. E-Rate application for 2017-18 has been submitted, and we’ve applied for $76,225 in internet and phone credits. With no other discussion, a motion was made by Mr. Rome, seconded by Mrs. Bazare, to accept the Finance Report. The motion carried unanimously.

Director Report:

Mrs. Sanders reported managing the daily operations of the library system; Headquarters had water damage to the building and computers from the rain storm on May 3, and the National Park Service is working to repair the building. The next PrimeTime will be held at Thibodaux in the Fall. 2016 statistics on Electronic Resources were presented. A motion was made by Mrs. Bazare, seconded by Mrs. Torres, to accept the Director’s Report. The motion carried unanimously.

A motion was made by Mr. Clement, seconded by Mrs. Bazare, to deviate from the agenda by moving to New Business Items 2&3. The motion passed unanimously.

New Business:

1. Approval of the 2017 Amended Budget: Mrs. Lucas explained how the 2017 Amended Budget is $261,000 less that the original approved budget. The 2017 Budget already contains funds for 2 vehicle purchases, but we may defer those purchases until next year. Parish Finance intends to correct the personnel portion of the 2017 Budget in MUNIS to reflect what the Board approved last year. A motion was made by Mr. Rome, seconded by Mrs. Torres, to accept the 2017 Amended Budget. A roll call vote was taken: Mr. Granier yes, Mrs. Bazare yes, Mr. Clement yes, Mr. Rome yes, Mrs. Chiquet yes, Mrs. Torres yes, and Mrs. Malcombe absent. The motion passed 6-0-1.
2. Approval of the 2018 Budget: Mrs. Lucas explained that overall the proposed 2018 Budget is $33,000 higher than the 2017 Amended Budget. Of note, there’s funding for 2 vehicles to be purchase if deferred from 2017. These replace the two 2009 Dodge Caravans with higher maintenance costs due to age. The budget also allows for the replacement of some computers, and funds have been earmarked for a possible Thibodaux Branch addition. A motion was made by Mrs. Torres, seconded by Mr. Clement, to approve the 2018 Budget. A roll call vote was taken: Mr. Granier yes, Mrs. Bazare yes, Mr. Clement yes, Mr. Rome yes, Mrs. Chiquet yes, Mrs. Torres yes, and Mrs. Malcombe absent. The motion passed 6-0-1.

A motion was made by Mr. Granier, seconded by Mrs. Bazare, to return to the agenda. The motion passed unanimously. The Board moved into Executive Session at 5:59pm, and the room was cleared. At 6:31pm, a motion was made by Mr. Rome, seconded by Mr. Clement, to close the Executive Session and move on to New Business Item 1 on the Special Meeting agenda. The motion carried unanimously.

1. Approval of Director’s Evaluation Results: A motion was made by Mr. Rome, seconded by Mrs. Torres, to accept the results of the LPPL Director’s Evaluation. The motion carried unanimously.

A motion was made by Mr. Rome, seconded by Mr. Clement, to add another item to the agenda. The motion carried unanimously to add Item 4 to the agenda.

1. Authorization for Laura Sanders, Library Director, to hire Duplantis Design Group to look into remodeling or renovating the Thibodaux Branch Library to gain additional space. A motion was made by Mr. Clement and seconded by Mrs. Bazare. The motion carried unanimously.

With no further business to discuss, a motion for adjournment was made by Mrs. Bazare, seconded by Mrs. Torres, and carried unanimously. The Library Board of Control was adjourned at approximately 6:41pm.